



# Park Wood Schools Federation Child ICT Acceptable Use Agreement



All pupils have access to the Internet as an essential part of learning, as required by the National Curriculum. In order to use the Internet safely and responsibly pupils are taught to adhere to the following guidelines entitled the 'Child Acceptable Use Agreement'.

We kindly ask that **parents share this document with their child at a level appropriate to their age**. This will help them understand this document when they sign to say that they agree to the guidelines stated.

This document is sent out in admission packs to all new parents and children to read and sign in Foundation Stage and Year 3. These are sent out again to Year 5 pupils to remind them of what is acceptable as they go through the school.

1. I will not give out personal information such as my full name, school, date of birth, address, telephone number etc over the Internet.
2. I will only share my email address with people I know or when specifically directed to do so by my teacher as part of my school work.
3. I will not give false information about myself or my age.
4. I understand that anything I put on the Internet may still be viewed publically, even if it has been deleted or password protected. I will carefully consider what I share online.
5. I will let an adult know if I find any information that I feel uncomfortable with.
6. I will not use social networking sites, such as Facebook, Twitter and Instagram. I understand that the legal age for these sites is 13.
7. I will never arrange or agree to meet anybody I have met online.
8. I will never send a person my picture or any other personal information such as my address or telephone number.
9. I will not respond to any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message like that. If I do, I will tell an adult right away so that they can deal with it.
10. I will not give out any passwords to anyone (even my best friends) other than my parents.
11. I will not attempt to download or install any software on the school network system.
12. I will be a good online citizen and not do anything that hurts people or is against the law e.g. sending or sharing unfriendly or threatening emails or messages.
13. I will help my parents and friends to have fun and learn online in a safe manner.
14. I know that the Internet and computer activity can be monitored. I understand that if I misuse the Internet or a computer in school in any way my access rights will be removed instantly.